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17 February 1949

MEMORANDUM

TO: []

25X1A

FROM: []

SUBJECT: Office Space

1. This memorandum will confirm the brief report which Mr. [] and I made to you last evening about the space situation. [] has been most helpful and effective in providing a temporary solution to our problem and is working diligently in an effort to provide an adequate solution on a permanent basis. The following temporary arrangements have been made:

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a. Approximately 7,300 square feet of space are being made available to OPC on the second floor of South Building. This includes one cross wing of the building and the entire central portion.

b. In addition to the space now occupied on the first floor of "L" Building, we are to get an equivalent amount of space on the second floor directly above our present quarters as soon as the various moves can be completed. The target date is still 25 April. This "equivalent space" is being made available to us by the direction of the Admiral, based on [] recommendation, and includes several hundred square feet of space more than was originally contemplated, as it includes the "headroom" space in addition to the second floor of the seventh wing. In consideration of this additional space, however, it will be necessary for us to relinquish two rooms as OPC contribution to additional space that will be required by the covert services in order to render adequate service to OPC. OSO is not only required to give up the additional "headroom" space, which we acquired under this arrangement, but is also furnishing additional space for the expansion of the covert services.

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2. In addition to the above, the Director has decided to present this entire space problem to the National Security Council, requesting help from that organization in finding an adequate solution to our space needs. He would like to present this case at the next meeting of the Council on 3 March and will, therefore, require as firm and specific estimate and justification of our space needs as possible prior to that date.

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reason for our delay in furnishing these figures and suggests that we take a little extra time, if necessary, in order to make our estimates as accurate and complete as possible, but he will need this information as soon as we can furnish it to him and must have it before the 3rd of March if the Director is to make an effective presentation to the Council at that time. In the meantime, Mr. [] is continuing his negotiations with PBA; and for purposes of the interim negotiations, he is using the figure of [] headquarters' personnel as our tentative office space requirements and also requesting 15,000 square feet of space for training purposes.

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E.J.G.

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cc: [] ✓

EJG/mbw

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